



# Desert Hope Ministries

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## *Restoring the Glory* *Truth and Hope for a Sexually Darkened World*

### Conference Proposal and Budget

#### Philosophy/Purpose/Vision

Many Christians in evangelical churches are living in bondage to sexual struggles and the shame that accompanies them.

- Desert Hope's **purpose** is to extend God's love, truth and healing through a conference format to people struggling with relational, sexual and identity issues or people who want to help those who struggle.
- Desert Hope's **goal** is to bring a dynamic, fresh and relevant message of hope and renewal to *the mainstream, evangelical church* about God's design for relationships, intimacy, sexuality and the healing of wounded souls.
- Desert Hope's **vision** is to see men and women healed, delivered and restored to their truest identities in Christ in order to fulfill their original design and call for the sake of God's Kingdom.

#### Conference Format and Production

The *Restoring the Glory* conferences range in length and format over two or three days. The conference is postmodern in style, including song, drama, film, media, story, worship, teaching and experiential times of prayer and contemplation. The conferences are powerful, intense and **life changing**. Desert Hope will provide all conference teachings, speakers, Power Point, video and CD media, as well as production supervision.

##### Three-Day Format

A **three-day** conference is our traditional format. It begins on Thursday evening at 6:30 pm, includes a full day on Friday from 8:00 am to 9:30 pm, and continues through Saturday afternoon at 4:00 pm. While this format contains the full amount of content, it also allows churches with Saturday evening services to retain their normal facility functioning.

An **extended three-day** conference is also available wherein the conference continues through Saturday evening and includes a closing worship concert. If at all possible for your facility, this format allows for the most ministry and benefits to take place.

### Two-Day Format

In addition, Desert Hope offers a **two-day** conference, which is held on Friday evening and Saturday from 8:00 am to 9:30 pm. Although the two-day format contains abbreviated lectures and fewer personal testimonies, it is a great way to introduce your church to the truth and healing that is available to the sexually and relationally broken.

Our general session teachings follow a progression. Those who attend all sessions will benefit the most. Although we realize that this will not be possible for everyone, please urge participants to attend the full length of the conference.

### **Budget**

In order to host a *Restoring the Glory* Conference, the sponsoring church or organization will be required to cover conference expenses as well as Desert Hope team expenses. An estimated budget summary is as follows.

Marketing and on-site expenses	\$ 5,500
Travel expenses and speaking honorariums	<u>\$10,000</u>
Estimated Total Expenses	\$15,500
Estimated Total Revenue	\$15,500*

\* **Revenues exceeding \$15,000** will be split between the sponsoring church and Desert Hope. This amount will be adjusted according to actual budget agreed upon between the sponsoring church and Desert Hope. Please see Appendix A for details on estimated expenses and revenues.

Revenues with 165 attendees x \$95 (average) = \$15,675 (break even point)

### **Pastor's Support and Involvement**

We have found that it is absolutely essential for the senior pastor of the sponsoring church (or the corresponding leader if the sponsor is an organization) to be very involved and supportive of the *Restoring the Glory* conference. Their involvement allows the conference director to easily promote the conference within the church, and will provide a very essential spiritual covering for the conference team and participants.

The Pastor can potentially support the conference by:

- Providing pastoral care to the Conference Director
- Encouraging the intercessors
  
- Making necessary budget allocations for conference expenses
- Giving permission to use office equipment for copying

- Allowing for in-house marketing to congregation members
- Attending the Production Meeting & All Hands Meeting

## **Staffing and Facility Needs**

The following list includes the necessary staffing needs and facility elements that the sponsoring church or organization must provide in order to host a ***Restoring the Glory*** conference. In addition, the Sponsoring Church will be responsible for all aspects of marketing, registration, worship team members, facilities set up, coordination of all on-site volunteers, etc.

### **Staff Requirements**

1. A skilled, on-site *Conference Coordinator* that will take care of the many details involved in a conference of this sort. Desert Hope will provide a manual that briefly addresses the various areas that must be organized and given attention for the months preceding the conference. However, the manual is not comprehensive and Desert Hope depends upon the professional abilities of the provided Conference Coordinator to organize and manage the details of this conference. This person will also be responsible to recruit and manage all volunteers needed to host the conference. While Desert Hope does staff an administrative assistant, we are unable to provide specific details on an on-going basis.
2. A qualified and experienced *Audio/Visual staff member* who is present throughout the entirety of the conference as well as preparatory arrangements. This person must be able to
  - a. mix live worship music
  - b. play VHS, DVD and CD media clips on cue
  - c. handle technical connections with Desert Hope Power Point presentations
  - d. adjust house and stage lighting
  - e. manage all microphone usage, etc.
3. A church worship band (approved by Desert Hope) to play/sing throughout the duration of the conference or stage space and sound system for visiting worship band and solo musicians.
4. *Janitorial service*, which would include emptying trashcans, general cleaning and restocking toiletry supplies, setting up and tearing down tables and chairs, and locking and unlocking facilities.
5. *All volunteers* (about 30) for the many different departments necessary to run a conference of this magnitude. These departments are discussed briefly in the manual you will receive should you decide to sponsor a ***Restoring the Glory*** Conference.

### **Facility Requirements**

1. A sanctuary or classroom that seats at least 300 people (cushioned chairs or pews are preferable).
2. A current CVLI license (or equivalent) for permission to use copyrighted music and movie clips.
3. Front or rear video projection, a computer that runs Power Point, a CD player, and separate DVD player. Ideally the DVD player would have a separate monitor in order to cue up media clips.
4. Two high quality lapel or headset microphones, two hand-held microphones, a podium for center stage and a nice, small, wooden table.
5. A fellowship hall for serving snacks and drinks during breaks. (Chairs and tables required if serving box lunches.) This space, or other similar space, will also be needed the night before the conference begins for a volunteer meeting.
6. A classroom or additional small fellowship hall that can seat 10-25 people at tables and can accommodate 2 serving tables for all meals for the Desert Hope team.
7. Church foyer that can accommodate at least two 8-foot tables for registration.
8. Room that can accommodate five 8-foot tables for a bookstore (optional).
9. Private room that can be used by Desert Hope for prayer and resting.
10. Foyer or Sanctuary space for Desert Hope Ministry exhibit (and 2 tables).
11. Foyer or Sanctuary space for local ministry exhibits (optional).

For a **Three-Day Format**, the following additional facilities would be required.

1. Five break out classrooms (sanctuary and fellowship hall could serve as two of these) to accommodate at least 30 people each. These classrooms would only be used on Saturday for workshops.

### **Dates**

The dates of the conference will be set according to your facility's openings and Desert Hope team availability. Please initiate dialogue with Desert Hope to set a date as soon as possible.

**If you find this Conference Inquiry and Proposal acceptable and would like to further discuss the contract items in more detail, please call Janelle Hallman with Desert Hope at 303-277-8358.**

